

**BALTIMORE CITY  
PUBLIC SCHOOLS**

**Baltimore City Public Schools  
Human Capital Office  
Office of Pre-Employment  
200 East North Avenue Room 120  
Baltimore, MD 21202  
410-396-8885 Fax: 410-396-1721**

P-TECH Mentors do not pay for fingerprinting. Please charge to account MDB00V070 to cover cost.

**FINGERPRINTING PROCESS**

**NOTE: ALL NEW HIRES MUST BE FINGERPRINTED BEFORE BEGINNING EMPLOYMENT**

Name (Last, First, MI, Maiden)				Social Security Number	
Address (Street, City, State, ZIP)				Telephone Number [       ]	
Date of Birth (00/00/0000)	Place of Birth (City, State, Country)	Height (Ft/In)	Weight (Lbs)	Eyes (Color)	Hair (Color)
Race	Sex (M/F)	State ID or Driver's License Number			
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widow					

Yes  No Have you ever been fingerprinted for child care? If yes, date \_\_\_\_\_

Yes  No Have you ever been convicted of a crime? If yes, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Position PTECH Mentor, Volunteer

Organization PTECH Healthcare

Location Dunbar High School - 1400 Orleans St. Baltimore

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Human Capital Approval \_\_\_\_\_ Date \_\_\_\_\_

<b>SCHOOL POLICE USE ONLY</b>	
Authorized Signature _____	Date _____